

Purpose of Procurement Activity

The purpose of this procurement activity is to appoint a company to supply and distribute IMMAA Team Ireland tracksuits for IMMAA competition teams and supporters alike.

Scope of Procurement

#	Item	Size	Coloring/Logo
1	T-Shirt	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
2	Zippered Polo	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
3	¼ Zip	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
4	V-Neck Jersey	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
5	Leisure Short	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
6	Bottoms/Leggings	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
7	Beanie Hat	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo
8	Shorts	Standard adult + youth sizes	Green/Black/Orange w/IMMAA Logo

Ancillary Requirements

1. Ability to manufacture and ship – 4 week lead time
2. Ability to provide link to storefront for placement on IMMAA website
3. Provision of 10% commission to IMMAA for non-IMMAA purchases of IMMAA items
4. Supplier must be a registered company operating in Ireland & Northern Ireland

Format of Quotation Response

Interested bidders should provide the following information on the attached proposal submission form;

1. Company registration info & particulars
2. Proposed design incorporating IMMAA logo
3. Technical proposal detailing the proposed specification of the items listed in the proposal submission form
4. Financial proposal detailing the proposed costings of the items listed in the proposal submission form

Procurement Method of Evaluation/Award

IMMAA will appoint one supplier only. Only suppliers who satisfy the scope of procurement and ancillary requirements will be considered. We will appoint the supplier based on a combined evaluation of financial costings and quality of proposed items